



## OneOhio Recovery Foundation Expert Panel Policy

### I. Purpose

According to the One Ohio Memorandum of Understanding, the Foundation shall create and appoint an Expert Panel.

Article VII Section 7.01 of the Code of Regulations states that the purpose of the Expert Panel is to utilize experts in addiction, pain management, and public health, including individuals with lived experience and other fields relating to substance use disorder, to make recommendations to the Board that will seek to ensure that all nineteen (19) regions can address the opioid epidemic locally, as well as statewide.

The Expert Panel Policy shall set forth the roles, responsibilities, and governance of the Expert Panel in the grant process and in advising the Foundation and the Grant Oversight Committee.

The Expert Panel will operate in a transparent and public manner in accordance with the Foundation's Transparency and Records Retention Policy as well as all other Foundation policies.

### II. Role of the Expert Panel

1. The role of the Foundation Expert Panel is to:
  - a. Support the Grant Process
    - i. May support development of grant RFPs and funding guidelines
    - ii. May assist the Board to identify and define evidence-based public and behavioral health prevention, treatment, and recovery initiatives
    - iii. Per the Grant Making Policy, conduct a technical review of grant applications to determine if grant applications:
      1. Reflect an established need
      2. Comply with the Evidence-Base Requirement
      3. Are consistent with one or more abatement strategies
      4. Do not supplant existing funding
    - iv. Per the Grant Making Policy, provide recommendations on statewide grants and initiatives
    - v. Clarify abatement strategies and create new abatement strategies when necessary

- b. Advise the Foundation
  - i. Per the Code of Regulations Article XI Section 11.01a, assist the Board in determining the amount and timing of Foundation funds to be distributed as Regional Shares
  - ii. Per the Code of Regulations Article VII Section 7.01a, make recommendations to the Board that will seek to ensure that all nineteen (19) regions can address the opioid epidemic locally, as well as statewide
  - iii. May support the strategic planning process for the Foundation
  - iv. May identify and present on emerging threats
  - v. Monitor data and trends related to behavioral health
- c. Role in Advising Grant Oversight Committee
  - i. Provide advice to the Grant Oversight Committee
  - ii. Per the Grant Making Policy, may assist the Grant Oversight Committee and the Foundation in establishing a regular process for fiscal and outcome performance reporting and review for all funded projects in order to ensure grantee accountability and funding impact.
- d. Support the Foundation in other ways as assigned.

### **III. Expert Panel Member Compensation & Reimbursement**

- a. Members of the Expert Panel will serve without compensation unless it is deemed necessary by the Board. Depending upon the assignment given to the panel or one of its members, a reasonable compensation may be allocated at the discretion of the Foundation.
- b. Expert Panel members are reimbursed for Foundation related travel and expenses as per the Foundation Travel Rules.
- c. According to the Code of Regulations Article IX Section 9.01, the corporation shall indemnify the members of the Expert Panel to the same extent as provided to the Directors.

### **IV. Number, Appointment, and Term**

- a. The Expert Panel will follow the number, appointment, and term guidance as stated in Article VII Section 7.02 of the Code of Regulations.
  - i. Except with respect to the initial Expert Panel (which the Board may appoint at any meeting of the Board), the Board shall appoint the Expert Panel at the Board's annual meeting.
  - ii. The Expert Panel shall consist of the following members, all of which shall be appointed by the Board.

1. Six (6) members submitted by the Directors from the Non-Metropolitan and Metropolitan Director Classes;
  2. Two (2) members submitted by the Governor; and
  3. One (1) member submitted by the Ohio Attorney General.
- iii. If the Board finds any candidate to be unsatisfactory, the Board may reject the candidate through official action pursuant to Section 3.09 of the Code of Regulations and request a new candidate.
  - iv. Expert Panel Members may be members of the Foundation's Board of Directors but need not be.
  - v. Per the Grant Making Policy, the Governor's Leading Director/Staff member on SUD shall serve as an ex-officio member of the Expert Panel.
  - vi. Vacancies on the Expert Panel shall be filled in accordance with Section 7.02(b) of the Code of Regulations and approved at any meeting of the Board. In the case of an Expert Panel member appointed for a term of less than one (1) year, such term shall not be counted in applying the rule regarding limitation on consecutive terms.
- b. The Executive Director can appoint additional ex-officio, non-voting members to the Expert Panel as necessary.
  - c. Per the Grant Making Policy, the Expert Panel, as needed, may seek advice and information from outside experts.
  - d. The Code of Regulations Article III Section 3.02c stipulates that the Executive Director shall serve as an ex officio, non-voting member of the Expert Panel.
  - e. Unless otherwise specified by the Board, appointment to the Expert Panel shall be for a period of two (2) years. Expert Panel members may be appointed to two (2) consecutive terms.

**V. Meetings & Transparency**

- a. The Expert Panel will follow the meeting guidance as stated in Article VIII Section 7.03 of the Code of Regulations.
  - i. On a voluntary basis in order to ensure transparency as a means to facilitate increased engagement to help achieve the Foundation's Charitable Purposes and mission, the Foundation shall make meaningful arrangements to make the meetings of the Expert Panel accessible to the general public.
  - ii. In addition, on a voluntary basis and in furtherance of the transparency and increased engagement discussed in the preceding sections, the Foundation shall make reasonable arrangements to make Expert Panel meeting minutes and meeting materials accessible to the general public upon written request, unless the Board determines, in good faith, that certain materials are sensitive, confidential, privileged material that is not appropriate for the general public.

**VI. Conflicts of Interest**

- a. Expert Panel members will comply with the Foundation's Conflict of Interest Policy, recusing themselves as detailed in the Conflict of Interest Policy.

**VII. Quorum; Attendance**

- a. A simple majority (5) shall constitute a quorum.
- b. In the absence of a quorum at any meeting of the Expert Panel, a majority of those present may adjourn the meeting from time to time until a quorum shall be present. Notice of adjournment of a meeting need not be given if the time and place to which it is adjourned are fixed and announced at such meeting.
- c. Expert Panel members are expected to attend not fewer than seventy-five (75%) of the meetings of the Board and Expert Panel during each year. An Expert Panel member may be excused for failing to attend a meeting for good cause. The Executive Director shall consult with the Expert Panel members with respect to good cause circumstances.

**VIII. Voting**

- a. In all votes of the Expert Panel, a recommendation shall pass if the following are met.
  - i. A quorum is present;
  - ii. The recommendation received the affirmative votes from a majority of those Expert Panel members voting.