



**ONEOHIO RECOVERY FOUNDATION**  
**GRANT MAKING OVERSIGHT COMMITTEE MINUTES**

The OneOhio Recovery Foundation (the “Organization”) Grant Making Oversight Committee (the “Committee”) held a meeting on March 20, 2023, via Zoom (the “Meeting”).

**Directors in Attendance:**

Tom Gregoire (Committee Chair), Josh Cox, Denise Direhaus, Julie Ehemann, Greta Mayer, Jane Portman, Jeanette Wierzbicki

**Non-Directors in Attendance:**

Claudia Herrold (Philanthropy Ohio), Jim Quinn (Chief Financial Officer) Mike Garcar (Callender Law Group)

**I. Call to Order**

The Meeting was called to order by Chairman Gregoire at 3:00 p.m.

**II. Welcome and Update from the Chair**

Minutes from the previous Committee were sent out to all Committee members for review. A draft agenda was reviewed by Committee members. Director Ehemann asked that the Committee reach out to the regions as soon as possible regarding the application process. Chairman Gregoire stated that the Committee would discuss parallel processes being put in place by the Organization and the regions. An agenda item at the next Committee meeting will be how the Committee and Organization should communicate with the regions. Director Mayer asked that the Committee ask various regions what processes they are putting in place to see if the Committee might incorporate some of their ideas into the standard application.

Chairman Gregoire asked what the Committee might ask the regions. Director Ehemann asked if each region has a process in place and if they are using an online portal. Director Mayer asked to see if regions are entertaining proposals from for-profit entities. Ms. Herrold stated that the Memorandum of Understanding (“MOU”) permits a for-profit entity to work with a non-profit entity to receive funding from the Organization but that a for-profit entity cannot be a standalone grantee. Director Wierzbicki stated her region is focusing on the review criteria.

Chairman Gregoire stated that he will work with Ms. Herrold to put together a few questions that will be sent out to the regions.

### III. Grant Application

Ms. Herrold discussed the draft grant application. Applicant types can be non-profit entities, governmental units, and governmental agencies. Director Wierzbicki asked whether "non-profit entity" refers to just a 501(c)(3) or whether other types of non-profit entities can apply. Ms. Herrold stated that only 501(c)(3) entities are permitted to apply for a grant.

Applicant affirmations were discussed. Director Ehemann suggested an affirmation question be added that the applicant certifies they are credentialed to provide the service or program they are applying for.

Chairman Gregoire asked what would happen if an applicant is applying for 501(c)(3) status but doesn't have a determination letter yet from the Internal Revenue Service (IRS). Ms. Herrold stated she would recommend that the Organization not give grants to applicants unless they have an IRS determination letter.

Information about the proposed project and overall budget was discussed. There were no objections or concerns raised by the Directors in attendance.

Director Ehemann asked what would happen if there was collaboration between two or more regions. Ms. Herrold stated that the online portal would require that each region input the project into the portal and each region would be responsible for requesting their proportionate amount of funding for the project.

The approved purposes which applicants could apply for were discussed. Director Ehemann asked if the term "oversupply of drugs" was correct. Chairman Gregoire stated the MOU states "overprescribing of drugs."

The funds requested were discussed. Ms. Herrold stated that the Request for Proposal would state how much funding each region can receive. Mr. Quinn stated that the Committee should consider adding language which establishes a minimum grant award amount. Ms. Herrold stated that a minimum is not necessary because, in her experience, the vast majority of applicants will apply for the maximum amount. Ms. Herrold stated that she could remove the maximum amount of funds requested and instead provide a link to Organization's webpage showing how much each region has been allocated.

The length of grant funding was discussed. Director Wierzbicki stated she liked how the application gives applicants the ability to select one-year, two-years, or three-year grants. All Directors agreed.

The continuation of existing programs were discussed. Director Wierzbicki stated she believed that for a program to be eligible for funding an existing program, the Organization's funding could only be used for the expansion of that program. Ms. Herrold suggested adding language requiring the applicant to state how they will expand the program. Chairman Gregoire suggested the language state that applicants describe how the grant will not supplant existing funding. Chairman Gregoire is waiting for the Executive Committee to weigh in on this issue.

Director Matz suggested that a question be added regarding how the applicant's proposed program will benefit minorities and underserved communities. Director Cox asked that the language be more generic and instead ask applicants to describe the populations which will be served.

Evidence-based information was discussed. Ms. Herrold stated the application would ask applicants to describe the evidence-based practices the proposed program will follow. Ms. Herrold stated she hoped the Expert Panel could help provide information on what verbiage to include when asking about evidence-based information. Chairman Gregoire said the more guidance the Committee could provide on this topic the better.

Director Wierzbicki asked if there should be a word limit for applicants filling out the application. Ms. Herrold suggested a word or character limit should be put into place.

Program outcomes were discussed. All Directors present supported the proposed language.

Budget and unallowable expenses were discussed. Chairman Gregoire stated that he supports the Organization funding food and beverage costs for clients if it is part of the funded program. Director Wierzbicki stated that the Organization should refrain from paying for food and beverage for program staff. Director Wierzbicki asked whether advertising should be an allowable expense. Chairman Gregoire stated that advertising promoting a funded program should be an allowable expense.

Director Wierzbicki asked about including applicant budgets and audits in the application. Mr. Quinn stated that all governmental entity audits are publicly available. Ms. Herrold stated that non-profit entities are required to file IRS Form 990 annually, and this document is publicly available.

Authorization to submit the application was discussed. Director Wierzbicki recommended that the applicant upload a resolution approving the submission of the application to the Organization. Chairman Gregoire agreed.

**IV. Open Discussion**

Chairman Gregoire stated he will send out the draft Request for Proposal to all Committee members.

Mr. Quinn asked if the Committee would choose the grant software. Director Ehemann stated that Mr. Quinn and Ms. Whittington should select the software. Director Wierzbicki stated that the Finance Committee would need to evaluate the costs of the software before purchasing.

Director Wierzbicki asked if language could be added to the application regarding any construction or capital expenditures. Ms. Herrold stated there is no language in the MOU that would prohibit an applicant from using Organization funds for construction and capital expenditures. Draft language will be added.

Director Mayer stated that cultural considerations be included in the application rather than analyzing underserved groups because regions in Ohio are so distinct from one another.

**V. Date, Time, and Location of Next Meeting**

March 27, 2023, at 2:30 p.m. via Zoom.

**VI. Adjournment**

Chairman Gregoire adjourned the Meeting at 4:01 p.m.

The undersigned being the Chairman of the OneOhio Recovery Foundation Grant Making Oversight Committee Meeting, hereby attests that these minutes are a true and correct original of the March 20, 2023, Board Meeting.



3/23/2023

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Signature

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Date