



ONEOHIO RECOVERY FOUNDATION

GRANT MAKING OVERSIGHT COMMITTEE MINUTES

The OneOhio Recovery Foundation (the “Organization”) Grant Making Oversight Committee (the “Committee”) held a meeting on July 12, 2023 (the “Meeting”).

Directors in Attendance:

Greta Mayer (Committee Vice Chair), Bambi Baughn, Josh Cox, Julie Ehemann, Jeff Fix, Keith Hochadel, Larry Kidd, David Matia

Directors in Attendance via Zoom:

Jane Portman

Expert Panel in Attendance:

Lovell Custard

Non-Directors in Attendance:

Amanda Wilson (Director of Grants Management), Jim Quinn (Chief Financial Officer), Mike Garcar (Callender Law Group)

I. Call to Order

The Meeting was called to order by Vice Chairwoman Mayer at 12:30 p.m.

II. Welcome from the Vice Chair

Vice Chairwoman Mayer welcomed directors and guests in attendance. The Organization’s staff is progressing on building out the grant software with an expected rollout later this fall. The discussion at the Meeting will focus on what the grant software needs to contain to meet the regions' needs.

The timing of future meetings was discussed. Director Ehemann recommended that the Committee meet before future Board meeting. Ms. Wilson recommended that the Committee meet before the Board meeting in case any actions approved by the Committee need to be approved by the full Board. Director Fix recommended that the Organization’s Board meetings be held later in the day to permit committees more time to meet before the start of future Board meetings.

III. Items for Discussion

a. Update on Grant Software and Request For Proposal

Ms. Wilson stated that staff are working closely with akoyaGo developers to build out and ready the software for implementation by October 1. Staff will be reaching out to regions in the near

future to inquire as to whether each region will be using the standard application or whether each region will be including additional questions to ask its applicants.

A Request for Proposal ("RFP") that will be sent to the regions and the general public has been drafted and will be released closer to the software's go-live. The RFP will contain information pertaining to application deadlines and other commonly asked questions.

Director Matia asked how often the RFP will be issued to the regions. Director Wierzbicki stated that the Committee at a prior meeting had agreed that an RFP will be released once per year. This could be adjusted in the future.

Director Baughn asked whom applicants will communicate with at the regional level. Ms. Wilson stated that each region will need to appoint a contact person that will be listed on the grant portal.

Director Baughn inquired as to how funds will be issued after each region approves its projects. Ms. Wilson stated that the Board and expert panel will review all applications approved by the regions to ensure they meet the requirements outlined in the Memorandum of Understanding ("MOU"). Once approved by the Board, funding will be released to applicants. Mr. Quinn stated that each region can only fund what they are allocated and cannot submit more application amounts than the allocation.

Director Matia asked if a region could amend an applicant's requested funding amount after submission to ensure that the region is not allocating more funds than it has. Ms. Wilson stated this can occur.

Ms. Wilson stated that a toolkit is being developed to answer questions from regions and grantees. This toolkit will be sent out to the Organization's listserv and posted on the Organization's website.

Director Wierzbicki stated that her region has created scoring criteria for applicants. Director Ehemann asked if each region should develop its own scoring criteria. Ms. Wilson stated that regions are recommended to create scoring criteria but that such criteria do not need to be shared with the Organization.

Director Ehemann asked if the standard application questions could be sent to all regions so they could develop scoring criteria. Ms. Wilson stated that the questions are posted on the website but can be included in a future board packet.

b. Performance Reporting Criteria

Performance reporting was discussed. Vice Chairwoman Mayer stated that the Committee will be tasked with developing expectations for how the Organization will monitor grantee compliance. Chairman Kidd said he would expect the Organization's staff to primarily conduct these reviews. Director Wierzbicki recommended that reviews be done on a monthly or quarterly

basis. Director Hochadel stated that most grant reporting he has experience with is done quarterly.


IV. Open Discussion

V. Date, Time, and Location of Next Meeting: Wednesday, August 9, 2023, at 9:30 a.m. at the Ohio Chamber of Commerce, 34 S. 3rd Street, Columbus, OH 43215

VI. Adjournment

Vice Chairwoman Mayer adjourned the Meeting at 1:05 p.m.

The undersigned being the Vice Chairwoman of the OneOhio Recovery Foundation Grant Making Oversight Committee Meeting, hereby attests that these minutes are a true and correct original of the July 12, 2023, Board Meeting.



Greta H Mayer (Jul 20, 2023 20:55 EDT)
Signature

Jul 20, 2023
Date