



ONEOHIO RECOVERY FOUNDATION

GRANT MAKING OVERSIGHT COMMITTEE MINUTES

The OneOhio Recovery Foundation (the “Organization”) Grant Making Oversight Committee (the “Committee”) held a meeting on August 9, 2023 (the “Meeting”).

Directors in Attendance:

Tom Gregoire (Committee Chairman), Jeff Fix, Bambi Baughn, Jeannette Wierzbicki, David Matia, Keith Hochadel, Jane Portman, Kathryn Whittington, Greta Mayer, Denise Driehaus

Expert Panel in Attendance:

Lovell Custard

Non-Directors in Attendance:

Jim Quinn, Mike Garcar, Connie Luck, Andy Ferris

I. Call to Order

The Meeting was called to order by Chairman Gregoire at 9:30 a.m.

II. Welcome from the Chairman

Chairman Gregoire welcomed directors and guests in attendance. The focus of the Meeting will be to set a work agenda moving forward.

III. Review of Grant Process

Chairman Gregoire stated that the grant software has been purchased and is in the process of being developed to meet the Organization’s needs.

Mr. Quinn stated a weekly meeting is taking place between the software developers and the Organization’s staff.

Chairman Gregoire stated he anticipated that all regional grants will be submitted into the grant software. Once the applications are received, they will be sent to the respective regions for review to make a recommendation to the Organization’s Board as to which applications should be approved. The recommendations of the regions will then be reviewed by the expert panel and staff to be sure it’s in line with the Memorandum of Understanding (“MOU”). Director Fix stated this is his recollection as well. Director Wierzbicki agreed.

Director Matia stated the Committee needs to determine if there will be a common application to be used by all regions. Director Baughn stated she had some confusion as to where applications will initially be submitted to. Director Wierzbicki stated that each applicant will select which region they are located in. Chairman Gregoire stated the rationale for this is that some regions

are better organized than others. The grant software will simplify each region's administrative tasks by submitting all applications to one person in one format for review by the region.

Director Matia asked that the draft grant application be recirculated. Chairman Gregoire stated he will re-send to directors but that the application needs to be finalized in the near future.

Director Matia asked if the request for proposal (RFP) could contain language on how much each region is expected to receive so that applications will be more focused and realistic in their budget requests. Director Wierzbicki stated it is her understanding that the RFP will contain this information. Chairman Gregoire agreed.

Director Hochadel asked if there will be any guidance given to the regions that are made up of multiple counties. Chairman Gregoire stated that written guidance will be sent to the regions on how they can collaborate with one another.

Chairman Gregoire stated he will meet with Ms. Luck to discuss the grant process flow chart and then will make re-distribute to the Committee.

Director Portman asked if regions could add additional questions to their application. Chairman Gregoire stated this can occur and requested that each region submit their individual questions to the Organization so that a question bank can be created that other regions can also utilize.

Director Baughn asked what will happen if an applicant needs to amend its application. Director Wierzbicki stated that is a question that will be answered in conjunction with the grant software developers.

Director Matia asked what will be required of grantees regarding metrics. Chairman Gregoire stated the answer to this question will require input from the Audit & Finance Committee as well since grants have a financial audit component and a programmatic audit. Director Mayer stated that the common application should ask the grantee to propose metrics that the grant will be measured on. Director Matia agreed. Chairman Gregoire agreed.

Director Hochadel asked if any regions have inquired as to whether regions are considering appointing a regional administrator. A regional administrator would be helpful given the administrative burden for organizing applications and tracking grant outcomes. Director Wierzbicki and Director Mayer stated they have heard this as well in conversations with their region. Director Fix stated he understands the idea but cautions about creating more bureaucracy. Director Whittington stated the regions are not structured to do administrative type work. She hopes the Organization's staff will provide the majority of these administrative tasks. However, none of this can happen until staff are hired and trained.

IV. Committee Action Items

Chairman Gregoire reviewed Committee action items. The common application will be re-circulated to Directors and finalized. Chairman Gregoire will meet with Ms. Luck to finalize the grant flow chart.

V. Date, Time, and Location of Next Meeting: Next meeting at the call of the Chair.

VI. Adjournment

Chairman Gregoire adjourned the Meeting at 9:56 a.m.

The undersigned being the Chairman of the OneOhio Recovery Foundation Grant Making Oversight Committee Meeting, hereby attests that these minutes are a true and correct original of the August 9, 2023, Committee Meeting.

Tom Gregoire
[Tom Gregoire \(Aug 16, 2023 08:26 EDT\)](#)

Signature

Aug 16, 2023

Date