



## **ONEOHIO RECOVERY FOUNDATION**

### **GRANT MAKING OVERSIGHT COMMITTEE MINUTES**

The OneOhio Recovery Foundation (the “Organization”) Grant Making Oversight Committee (the “Committee”) held a meeting on December 13, 2023 (the “Meeting”).

#### **Directors in Attendance:**

Tom Gregoire (Committee Chairman), Deborah Matz, Jeff Fix, Scott Sylak, David Matia, Greta Mayer, Jane Portman, Denise Dreihaus, Bambi Baughn, Keith Hochadel, Kathryn Whittington, Don Mason

#### **Non-Directors in Attendance:**

Alisha Nelson, Jim Quinn, Mike Garcar, Sarah Anstine, Connie Luck

#### **I. Call to Order**

The Meeting was called to order by Chairman Gregoire at 9:32 a.m.

#### **II. Welcome and Updates from the Chairman**

Chairman Gregoire welcomed directors and guests in attendance.

The dates and times of future Committee meetings were discussed. Chairman Gregoire proposed that the Committee meet before every board meeting at 9:30 a.m. and the fourth Wednesday of the month at 3:00 p.m. via electronic communication. There were no objections from any directors regarding the proposed schedule.

A grant lifecycle update was given. The Organization is still in the pre-award phase. Regional readiness is underway, and the grant software is finalizing the development and completion. There is a difference in readiness among regions.

#### **III. Regional Update**

Ms. Anstine gave a regional update. As of December 8<sup>th</sup>, staff have attended 14 meetings with regional boards. Three (3) regions have not had meetings, but their leadership staff meetings have been met with.

The regional readiness checklist was discussed. The readiness checklist includes each region having bylaws, leadership positions filled, a regional board roster, funding priorities identified, funding allocation, a review committee, and an AkoyaGO Power User identified.

Chairman Gregoire asked what it means for a region to have funding priorities. Ms. Anstine stated this means that the region has had some form of discussion regarding areas in which they would like to fund projects.

Director Fix asked what the timeline for expecting regions to complete all items. Ms. Anstine stated that she hopes the regions will have the first three (3) regional readiness checklist items completed by the end of January.

Director Mayer stated that Region 14 had concerns about the review committee because the region is so large geographically. Ms. Nelson stated that each region will be expected to have a review committee. This is important to protect the Organization from a liability standpoint given that the Organization is subcontracting the grant decisions to the regions, and as a result, individuals not affiliated with the Organization will have access to sensitive information regarding the intellectual property trade secrets of applicants. As a result, the Organization needs to ensure there are checks and balances in place to mitigate legal liability. This will be discussed at greater length at a future board meeting.

Chairman Gregoire asked if there is any assistance that the Organization can provide to the various regions as it pertains to regional bylaws. Director Fix stated the importance of bylaws is that they protect the region's committee members and ensure that certain groups of individuals are represented. Director Matia asked who had the authority to appoint regional directors. Director Driehaus stated that the county commissioners for each county appointed initial directors who then adopted bylaws. Ms. Nelson stated that regions that submit their bylaws to the Organization will have their bylaws posted on the website. Regions that don't have bylaws can look on the Organization's at bylaws submitted by other regions.

The region readiness checklist dashboard was discussed. Ms. Nelson stated that the dashboard will be updated and presented to the Committee regularly moving forward.

Regional readiness for 2024 was discussed. Ms. Anstine stated that she will be working to create a region board member distribution list, partnering with stakeholder groups and regions on training related to abatement strategy, and hosting a training for regional directors and stakeholders on how to use AkoyaGo.

#### **IV. Expert Panel Policy Review**

Ms. Nelson stated the Committee previously approved an Expert Panel Policy. The Organization's staff is recommending changes to the policy in order to better-define the role of the expert panel. Their role can be summarized in three (3) areas:

1. The expert panel will advise the Organization in determining the amount and timing of fund distribution and make recommendations to ensure the Organization advances its mission.

2. The expert panel will advise the Committee.
3. The expert panel will support the grant process.

Director Portman asked if the expert panel members had been approved. Director Matia stated that three (3) experts have been appointed and that four (4) additional applicants are being recommended for approval at the December Board meeting.

Director Fix asked if the Organization in the future will recommend to regions some best practices to potential applicants. Chairman Gregoire stated he would like to see these types of ideas shared at an annual conference.

**V. AkoyaGo Grant Portal Demonstration**

Mr. Aquino gave the Committee an overview of the online grant portal and how applicants would go through the process. The Organization will have the ability to have the application contain form fields, drop-down menus, and document upload fields.

Chairman Gregoire asked how an applicant will identify their region. Mr. Aquino stated the goal is for the applicant to determine what region they are in however, there will be questions that will assist applicants figure out what region to apply in.

Chairman Gregoire asked how rating systems are being created. Ms. Nelson stated that staff will work with each region to determine the scoring rubric process.

Director Driehaus asked if the application has been finalized. Ms. Nelson stated the application has not been finalized.

**VI. Date, Time, and Location of Next Meeting:** January 10, 2024, at 10:30 a.m.

**VII. Adjournment**

Chairman Gregoire adjourned the Meeting at 10:20 a.m.

The undersigned being the Chairman of the OneOhio Recovery Foundation Grant Making Oversight Committee Meeting, hereby attests that these minutes are a true and correct original of the December 13, 2023, Committee Meeting.

  
*Thomas Gregoire*  
Signature

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Date 01/05/2024